Summer Term 2019 Credit Load Exception Form

UNLV Faculty may teach up to (7) seven course credits, exclusive of independent study credits, for the entire 13-week Summer Term. Exceptions may be requested through Department Chairs. Exceptions will be granted only with the positive recommendation of the Chair and Dean/Director. Request for exception to the credit load apply to classroom instruction only (in person or online). Limits for which instructors can be compensated for non-classroom instructor (independent study, thesis, dissertation, etc.) can be found on the Summer Term website at summerterm.unlv.edu under Faculty/Staff Information. Faculty requesting exception must complete the form, obtain approval of the Department Chair and Director/Dean and forward to the Summer Term Office. (Email: summerterm@unlv.edu or Mail Code 1030). Due Date: December 3, 2018.

Credit overloads will be considered based on student need and demand. Exceptions of one or two credits are approved by the Director of Summer Term. Exceptions beyond two credits must be approved by the Office of the Executive Vice President and Provost.

Instructor’s Name: ___________________________________________ Department: _______________________

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<tr>
<th>Course Subject</th>
<th>Catalog Number</th>
<th>Section Number</th>
<th>Credits</th>
<th>Summer Term 2018 Actual Enrollment</th>
<th>Summer Term 2019 Anticipated Enrollment</th>
<th>Full or Pro-Rated Pay</th>
<th>For Internal Use Only</th>
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Justification for request of credit load exception:
________________________________________________________________________________________
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☐ Approve  ☐ Deny ___________________________________________ Date: ______________
Department Chair

☐ Approve  ☐ Deny ___________________________________________ Date: ______________
College Dean

☐ Approve  ☐ Deny ___________________________________________ Date: ______________
Director, Summer Term

☐ Approve  ☐ Deny ___________________________________________ Date: ______________
Office of the Executive Vice President and Provost